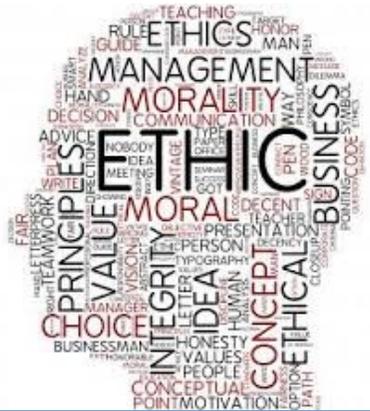


# THE ADVISOR

*High moral and ethical standards are essential to assure the trust, respect, and confidence of the people of Alaska.*



## SELECT COMMITTEE ON LEGISLATIVE ETHICS

**AUGUST 2023  
SPECIAL EDITION**

### Introducing Acting Ethics Administrator Joyce M. Anderson



On August 10, 2023, the Ethics Committee appointed Joyce M. Anderson as Acting Ethics Administrator while hiring a new Ethics Administrator. The committee's action ensures the Ethics Office continues to provide services and respond to inquiries in a timely way.

Some of you may remember Ms. Anderson. She served as administrator of the Ethics Committee from 2001-2014 and as a consultant to the committee in 2014-2016. She has served as a public member of the Ethics Committee since 2017, and is on a temporary leave of absence from her role on the committee.

Ms. Anderson moved to Alaska in June 1999 from Minnesota after working for the City of Minneapolis for 30 years, serving 15 years as the Director of Elections and Voter Registration. Ms. Anderson holds an Associate of Arts and Bachelor of Arts degree in Business Administration and a Master of Arts degree in Public Administration. She serves on numerous boards and commissions both on the local and state level.

If you need ethics advice, contact Joyce Anderson at 907-269-0150 or email [joyce.anderson@akleg.gov](mailto:joyce.anderson@akleg.gov)

**A search is underway for a new Ethics Committee Administrator.  
See page 2 for details.**

### Committee Members

Skip Cook, Chair  
Deb Fancher  
Jerry McBeath  
Conner Thomas  
Sen Gary Stevens  
Sen Löki Tobin  
Rep DeLena Johnson  
Rep Sara Hannan

### Staff

Acting Administrator  
Joyce M. Anderson  
907-269-0150

Jacqui Yeagle  
907-269-8179

### Email

[Ethics.Committee@akleg.gov](mailto:Ethics.Committee@akleg.gov)

### Ethics Committee Alternate Public Member Vacancy

The Select Committee on Legislative Ethics has an alternate public member vacancy. Public members are selected by the Chief Justice of the Alaska Supreme Court and ratified by 2/3 of the full membership of the legislature. Public members serve a three-year term.

The Ethics Committee has nine members: two senators; two house representatives; and five public members. Two of the public members reside in Fairbanks, two in Anchorage, and one in Nome. There is currently no representation from Southeast Alaska or from the Kenai area.

Send a letter of interest along with a resume to Chief Justice Peter J. Maassen, Alaska Supreme Court, 303 K St., Anchorage, AK 99501. Include your political party affiliation as noted on your voter registration on file with the Alaska Division of Elections. Learn more about the Select Committee on Legislative Ethics by visiting <http://ethics.akleg.gov/>.

**Please consider including notice of this vacancy in legislative newsletters.**

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## New Ethics Committee Administrator Search Underway

Applications and resumes are being accepted to fill the Ethics Committee Administrator position vacancy. The full position description is at [Workplace Alaska](#). Submit required documents to [PersonnelGroup@akleg.gov](mailto:PersonnelGroup@akleg.gov) or through [Workplace Alaska](#) by 5 p.m., August 28, 2023.

*Please consider including notice of this vacancy in legislative newsletters.*

### ETHICS COMMITTEE ADMINISTRATOR

Job Location: Anchorage

Salary: \$3,169 to \$3,380 bi-weekly

Administrator serves at the pleasure of the Select Committee on Legislative Ethics, a nine member committee composed of five public members and four legislative members. The Administrator receives general direction from the chair of the Ethics Committee and performs administrative work including budgeting, accounting, supervising staff, and managing the Ethics Office.

Ethics component of the job requires analysis and judgment to examine many factors related to a fact-specific scenario, application of a substantial body of knowledge of statutes, rules of procedure and at times other procedures in the area of law and legal principles, interpretation of conflicting statutes, review of previous advice and opinions, evaluation of various potential courses of action, and finally selecting a course of action based on the above review. The complexity of the work is characterized by frequently dealing with issues that lack clearly applicable precedent, are not adequately addressed in established procedures, and often involve conflicting state laws.

Administrator prepares for and conducts mandatory ethics training classes for 60 legislators and approximately 500 employees pursuant to AS 24.60.155. Training is tailored to the audience and updated yearly based on changes to ethics statutes and current events. Training is conducted in Anchorage and Juneau and via training videos at the beginning of the legislative session; as many as 15 classes may be scheduled annually.

Administrator supervises one permanent part-time staff person and contractual service providers such as attorneys, investigators, process servers, and others depending on the workload.

#### Minimum Qualifications:

Bachelor's degree required; preferably in a liberal arts, law, or public administration-related discipline. Minimum of three years of professional work experience providing administrative support to a government agency/commission/committee or an organization. The Administrator must be able to travel within the state by plane as needed to conduct training and attend meetings. Background check required. Preference given to Alaska residents.

#### Application must include:

A one to two page cover letter explicitly summarizing your knowledge, skills, abilities, experience, and strengths as they directly apply to the position. Provide three current professional/work-related references and three 3-5 page writing samples, preferably one of which analyzes facts or law and recommends a course of action. *Application information is at the top of article.*

## Reminder: Disclosures Required All Year—Even During the Interim

### Contact the Select Committee on Legislative Ethics

**Mailing Address:**

PO Box 90251  
Anchorage, AK 99509-0251

**Physical Location:**

Anchorage Legislative Office Building  
1500 W Benson Blvd Suite 220  
Anchorage, AK 99503

**Phone:** 907-269-0150**FAX:** 907-269-0152**Email:** [Ethics.Committee@akleg.gov](mailto:Ethics.Committee@akleg.gov)**Website:** <http://ethics.akleg.gov/>